**Nottingham & Nottinghamshire ICS**

**Voluntary, Community and Social Enterprise (VCSE) Alliance**

**Tuesday 6 February 14:00 – 16:00**

**Via MS Teams**

**Minutes of the meeting**

**Attendees:**

|  |  |  |
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| Name | Role  | Organisation |
| Professor Daniel King (Chair)  | Professor of Organisation Studies  | Nottingham Trent University |
| Alex Ball | Director of Communications | NHS Nottingham and Nottinghamshire ICB |
| Alice Blount | Senior Insights and Engagement Officer | NHS Nottingham and Nottinghamshire ICB |
| Andrew Fearn | Chief Digital Officer | NHS Nottingham and Nottinghamshire ICB |
| Andria Birch | CEO | Bassetlaw CVS |
| Carolyn Perry  | CEO | Rushcliffe CVS |
| Chantaya Ameyaw | Equality, Diversity & Inclusion Lead | Nottinghamshire Hospice |
| Ciaran Brady | Area Manager | Place2be East Mids |
| Dale Griffin  | Project Manager for Nottingham Health and Wellbeing Community Champions Programme | Nottingham City Council  |
| Elliot Farnsworth | Partnerships Lead | Himmah |
| Frances Connor  | Head of Service  | Nottinghamshire Deaf Society |
| Isaac Till | Communications and Engagement Assistant (Note taker) | NHS Nottingham and Nottinghamshire ICB |
| Jules Seblin | CEO | Nottingham CVS |
| Kate Adams | Deputy Head of Involvement, Experience and Volunteering  | Nottinghamshire Healthcare NHS Foundation Trust |
| Katie Swinburn | Engagement Manager | NHS Nottingham and Nottinghamshire ICB |
| Kerry Devine  | CEO | Improving Lives  |
| Liz Silver | Chair | Nottinghamshire Disabled People’s Movement |
| Louisa Hackford-Gentle | Chief Operations Officer | Autistic Nottingham |
| Louise Casey Simpson  | Deputy CEO | Newark and Sherwood CVS |
| Lynn Tupling | Chief Executive | Bassetlaw Action Centre |
| Michelle Graley  | Development Officer  | Nottingham City Council  |
| Naomi Robinson  | Senior Joint Commissioning Manager | NHS Nottingham and Nottinghamshire ICB |
| Neana Lawson  | Secretary  | Nottinghamshire Disabled People’s Movement |
| Olatomide Fadipe  | Local Systems Influencing Officer (Nottingham/Nottinghamshire) | Alzheimer's Society |
| Robbie Naylor | Head of Equality, Diversity & Inclusion | NHS Nottingham and Nottinghamshire ICB |
| Sabrina Taylor | CEO | Healthwatch Nottingham and Nottinghamshire |
| Sandra McNair | Assistant Director for the Midlands  | NSPCC |
| Sharon Reynolds  | Chief Executive Officer  | Ladybrook Enterprise  |
| Tracy Tyrell | Director of Nursing and Allied Health | Nottingham CityCare |
| Una Key | CEO | Ashfield Voluntary Action |
| Vanessa Whitton | CEO | Mansfield CVS |
| James Cook  | Strategic Lead | Active Partners Trust |
| Wynne Garnett | Programme Lead - Embedding the VCSE sector in the Integrated Care System | NHS Derby and Derbyshire ICB |
| Nicola Rea | Operations Manager | Mind Nottinghamshire |

**Apologies:**

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| Prema Nirgude  | Head of Insights and Engagement | NHS Nottingham and Nottinghamshire Integrated Care Board |
| Chris Harris  | Partnership Manager | Broxtowe Womens Project  |
| Karen Whitlam | Chief Executive | Bassetlaw Citizens Advice |
| Jane Howson  | CEO | Autism East Midlands  |
| Beverley Frost | CEO  | Rainbow Parents Carer Forum |
| Richard Vakis-Lowe  | Regional Account Manager | Dementia UK and Admiral Nursing  |
| Louise Bainbridge | Chief Executive | Nottingham Citycare Partnership  |
| Kate Baxter | Chief Executive | Children’s Bereavement Centre |
| Mark Shields | Head of Community Support | Royal Air Forces Association |
| Rebecca Douglas | Project Co-ordinator | Inspire Learning |
| Donna Cumberlidge | Chief Officer  | Citizens Advice Nottingham and District  |
| **Invited but did not attend:** |
| Alison Clowes  | Regional Public Affairs and Campaigns Lead  | Alzheimer's Society |
| Amanda Chambers  | Green Space Programme Manager  | Nottingham CVS |
| Angela Kandola  | Engagement Coordinator SMD | Nottingham CVS |
| Apollos Clifton-Brown | Director of Health and Social Care | Framework |
| Asad Fazil | CEO | Al-Hurraya  |
| Benjamin Rosser | CEO | The Pythian Club |
| Beth Hanna  | Resident Development Operations Manager | Nottingham City Council  |
| Catriona Sibert  | Regional Relationship Manager - Midlands | NSPCC |
| Celina Adams | Service Director | The Toy Library |
| Claire Hannah |  | Double Impact Services and Cafe Sobar |
| Claire Smith  | Chief Executive Officer  | Autistic Nottingham |
| Danny Hewis | Deputy CEO | Nottingham Mencap |
| David Clasby  | Partnership Manager | Sustrans (sustainable transport) |
| Diana Vogtel | Community Engagement Manager | Canal & River Trust  |
| Diane Trinder | Joint Chief Executive Officer at Age UK Nottingham & Nottinghamshire | Age UK Nottingham and Nottinghamshire |
| Donna Sherratt | Head of Programme | SSBC (Small Steps Big Changes) |
| Elenor Youdell  | Business Development Officer  | Double Impact Services and Cafe Sobar |
| Fiona Miller | CEO | The Centre Place - LGBT+ Service Nottinghamshire  |
| Georgia Crossland | Service Manager | The Centre Place - LGBT+ Service Nottinghamshire  |
| Heather Bessant  | Operations Manager  | The Helpful Bureau |
| Ian Newton | Chief Executive | Enable |
| Ikbal Mahal | Associate Operations Director  | Nottinghamshire Community Dental Services CiC  |
| Irene Smith | Manager | The Helpful Bureau |
| Jackie Insley | Chief Officer  | Sherwood and Newark Citizen Advice Bureau |
| Jenny Kirkwood  | Director | Rural Community Action Nottinghamshire  |
| Jessica Barnes | Outreach Development Officer | British Liver Trust |
| Jo Hallam | Scheme Manager | Homestart Nottingham |
| Jo Myatt | Service Manager | Royal Voluntary Service |
| Juliet Whiteside | Head of Service  | POhWER  |
| Katie Freeman  |  | Nottinghamshire Mind  |
| Katie Hall  | PDU Programme Manager  | Nottingham CVS |
| Katie Smith  | Area Development Manager | Parkinson's UK |
| Leroy McConnell  | Business Development and Partnership Manager  | Place2Be |
| Lian Nixon-Chater | Services Manager | Ladybrook Enterprise  |
| Linny Beaumont | Director  | Canal & River Trust  |
| Lisa Lenton | Chief Executive | SHE UK |
| Madeleine O'Sullivan | CEO | Newark and Sherwood CVS |
| Mark Wightman | Director of Strategy and Reconfiguration | NHS Nottingham and Nottinghamshire ICB |
| Martyn Illingworth | Senior strategic director  | Age UK Nottingham and Nottinghamshire |
| Marucs Pratt | Programme Director Finance and System | NHS Nottingham and Nottinghamshire ICB |
| Michael Conroy  | CEO | My Sight Notts |
| Michael Don  | Partnership Development Manager | Health Alliance Group (BHAG) CIC  |
| Mimi Gbadesire | Engagement Coordinator SMD | Nottingham CVS |
| Nic Roberts  | CEO | Nottinghamshire Mind  |
| Nick Cutts  | Chief Executive  | Opus music  |
| Nicola Twamley  | Volunteer Administrator  | Nottingham Focus on Wellbeing  |
| Nina Ennis  | Representative  | Self Help UK |
| Rory O'Connor | Director of Welfare and Wellbeing | Royal Air Forces Association |
| Rory Palmer | Network Lead (East Midlands) | Trussell Trust |
| Rose Humphreies  | Head of Service  | POhWER  |
| Ruthe Sawyer  | Social Prescribing and Community Development Project Manager  | NHS Nottingham and Nottinghamshire ICB |
| Sam Carney  | Health Policy and Improvement Lead | Parkinson's UK |
| Sara Davies | Volunteer  | Active Health Coach |
| Sarah Collis | Chair | Healthwatch Nottingham and Nottinghamshire |
| Sarah Fleming  | Programme Director of programme delivery | NHS Nottingham and Nottinghamshire ICB |
| Shanine Basasi  | CEO | Diversify Education and Communities  |
| Sheona Dalton | Business, Finance, Procurement & Contracts Manager | SSBC (Small Steps Big Changes) |
| Simon Hartley Jones | Chief Executive | Mansfield Citizens Advice |
| Steve Morris  | Head of Bolsover CVS Development  | Bassetlaw CVS |
| Stuart Cooper | Engagement Lead (Midlands) | Stroke Association |
| Vandna Gohil | Chief Executive Officer  | Nottingham Womens Centre  |
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| 1. | Welcome and Introductions - Chair  |
|  | Daniel King welcomed everyone to the VCSE Alliance Meeting and encouraged members to introduce themselves within the chat function of the meeting.  |
| 2. | Notes and actions from the 5 December 2023 meeting  |
|  | Daniel King referred to the minutes from 5 December 2023.Michelle Graley noted that her name was incorrectly spelled on the last meeting’s minutes but outside of this they were agreed as fair and accurate.Daniel King reminded Alliance members to introduce themselves before speaking and to explain any acronyms after their first use to improve accessibility going forward. Alice Blount shared the glossary within the chat which will be sent out with the papers for each meeting and can also be accessed by emailing the engagement inbox at: nnicb-nn.engagement@nhs.netKatie Swinburn added that an action from the minutes was to share a one page document explaining the Research Engagement Network with members. At the April Meeting an update on the programme will be shared. **Action Log** Discussions around the Alliance’s Deputy Chair will be brought to April meeting as the Integrated Care Board (ICB) Governance may need to be consulted on statutory requirements for the role.Liz Silver asked about progress in contacting faith groups and improving their representation. The ICB Engagement Team is currently undertaking stakeholder mapping to work towards this goal and welcomes any members to share any potential leads they may have. |
| 3.  | Introduction to Digital Notts |
|  | Andrew Fearn, Chief Digital Officer for the ICB gave a short presentation on Digital Nott’s Strategy and Priorities. Digital Notts is a transformation programme aimed at improving health and care services for the people of Nottingham and Nottinghamshire through the development and investment in new technologies.Andrew highlighted that the strategy of Digital Notts links with that of the Integrated Care system (ICS) as a whole. It specifically focuses on making sure new technologies work for people living, working, or receiving support in the community. Within the strategy there is also a number of priority areas:* **Public facing Digital Services** – This includes access to digital information and services, such as the NHS App and technology enabled care within homes.
* **Digital & Social Inclusion** – This is ensuring that digital innovations that are implemented work for all people and communities effectively.
* **Frontline Digitalisation** – This means creating electronic patient records for all health and care providers to enable the sharing of information more effectively and more easily.
* **Interoperability** – This is ensuring that not only all the data and products can work together and be accessed easily, but it is also done in a safe and secure way.
* **Supporting Intelligent Decision Making** – This focuses on using the information available across the system to make the most effective, appropriate decisions about care delivery.

[The Digital Notts Strategy is available here](https://digitalnotts.nhs.uk/our-strategy/).[The presentation document is available here](https://prezi.com/view/WAlBPVywyhc231fdWMlx/).Andrew then had two offers to share with the Alliance:* The first of these is a project up to £5000 per CVS organisation, covering a six-month delivery period to support digital skills in their supported communities. Upon completion there is opportunity for this to be extended a further six months. The programme will give communities access to trainers to help them get over challenges with technology.
* The second offer involved Digital Notts providing free cyber security and information governance training. It was recognised that although this was an important issue for all organisations, gaining the understanding can often be difficult to fund so this offer aims to combat that.

Organisations are able to reach out to Rosie Atkins regarding either of the offers, or to find out more about them. Discussion was then opened up for Alliance members to ask Andrew any questions. Queries were raised about the accessibility of systems being introduced, concerning available languages, tools for those with visual impairments, and members of the deaf community. Andrew noted the interoperability priority and invited Alliance members to collaborate and share insights around new technologies to ensure that products will work well with tools that are used day to day, he also noted that providing appropriate languages is a key area of focus for the programme and products will link to pre-existing, verified apps which can translate into further languages than those offered typically.Alliance Members should contact Rosie to explore how different groups communicate effectively and what they need the programme to deliver.There was also a question regarding the cost of data for those who could be accessing the products. This is being looked at between Digital Notts and the Local Councils to get people access through free wifi as part of the digital inclusion priority.**Action:** Members to contact Rosie Atkins if they are interested in either of the offers from Digital Notts or to share insights for the programme: rosie.atkin1@nhs.net  |
| 4. | Learning from other systems – Derby and Derbyshire’s VCSE Alliance Presentation and Q+A |
|  | Wynne Garnett, Programme Lead, introduced himself and provided a brief presentation overview of the Alliance in Derby and Derbyshire. The presentation covered their Alliance’s structure, key activity areas, and learnings that have been gained through their experience including the setting out of a Memorandum of Understanding (MOU).The presentation document is available in the papers sent out with these minutes or through getting in contact with the Engagement Team at: nnicb-nn.engagement@nhs.netA point was raised regarding the development of the MOU. Wynne highlighted that the process was as important as the document itself as it was a collaborative effort with system partners to see how the Alliance would be able to be most effective.There was later a conversation about the impact of the MOU, especially in the face of financial hardship, to prove the value the VCSE sector brings to communities and demonstrating the financial values associated with that. This may be something that Derbyshire and Nottingham ICBs can work together on in the future.  |
| 5. | ICB Board report on VCSE Alliance |
|  | Daniel let members know there is still opportunity to feed into the report. So far, the content has been created using insights and contributions from the two building sessions in January. Any further feedback should be returned by 16 February to allow time for it to be actioned. Those wishing to submit feedback should email Alice or the Engagement inbox.Feedback from Bassetlaw Voices regarded there not currently being a named author on the report, and also around progress made in the work with Assura and NAVCA.As the report is a joint effort, there may not be a specific author named. However, should a single author need to be named then it will be presented to the board with an emphasis on the collaborative effort and widespread input that went into making the piece. So far there are not any concrete plans regarding the Assura and NAVCA to update on, but an update will be provided to Alliance members when there is.There was also discussion about the publicity of the paper and wider sharing. As the report will be public facing this is permitted and encouraged to improve the longevity and impact of the report.**Action:** Members to send any further feedback to Alice Blount: alice.blount@nhs.net  |
| 6. | Volunteering and Health Fund |
|  | Kate Adams, Deputy Head of Involvement, Experience and Volunteering, provided an overview of the Fund to the Alliance. This is a scheme that is available for partnership bids for volunteering for health to boost NHS volunteering infrastructure, aimed at improving integration of volunteering and decision making, boosting care priorities. and volunteer experience. The Volunteering and Health Fund has an award of between £150,000 and £550,000 funding over 3 years. While match funding isn’t a requirement it is encouraged. The funding must go towards new, additional volunteering that is linked to the ICS, from either new or mature partnerships.Five organisations tendered their proposal for the bid with two-minute presentations. Jules, Andria, Sabrina, and Kate volunteered to take part in the writing of the bid.Brief summary of each presentation:**Mid Nottinghamshire CVS organisations -** After intel work with teams and stakeholders to identify the biggest issues they were found to be isolation and loneliness – which impacts mental, physical, and emotional health. To combat this, they intend to bring people struggling together through volunteering via a six-week intro to volunteering programme. Doing so will allow those who may be a recipient of services into a deliverer.**Bassetlaw CVS –** Focused on new volunteer roles in secondary care and engagement, with a particular aim to bring in a new wave of younger volunteers into healthcare and then into the NHS workforce.**Nottingham CityCare -** Working with those seldom heard communities in the city who don't come forward traditionally for volunteering. Proposed to offer an eight-week taster session with mentors to local communities and relationship building, working through youth, faith-based groups, and schools. There would be a coaching element within this to unlock potential through identifying specific goals for the individuals involved – and the potential for an apprenticeship route on the back of this.**Nottingham CVS –** A buddy system where volunteers can go with people to groups that they have been referred to by social prescribers. Many people who are referred to groups don’t attend as they have no one to go with - which can be daunting due to issues with transport or their confidence.**Nottinghamshire Healthcare NHS Foundation Trust –** A focus on recruiting people with lived experience of mental health, learning disability, neurodiversity, carers, and younger people. Making sure these people are NHS volunteering fit, meaning they have DBS’ filled out etc.. Also develop training with the volunteering centres within the NHS so they can provide the best services possible.The presentation document is available in the papers sent out with these minutes or through getting in contact with the Engagement Team at: nnicb-nn.engagement@nhs.netAfter the presentations, there was a brief discussion around common threads running throughout each proposal and initial thoughts.A point was raised around resources needing to be diverted to frontline services to support any work done involving them. Due to stressors on the whole system at the moment, making the most of new projects or programmes won’t likely be possible without this being done. There was backing for the idea of volunteer passports which would be transferrable around the system to demonstrate skills and allow volunteers to be used to their potential and not have to duplicate work and training done. Similarly, while the option to have qualifications/passports are good, not all volunteers will want this so it’s important to not be rigid in assigning these to ensure that barriers to entry are reduced as much as possible.There was also discussion around not just moving volunteers around the system but encouraging new groups in and creating more pathways which could end up in paid jobs within VCSE sectors.**Action:** Working group to come together to progress the funding bid. |
| 7. | Feedback from ICB Board meeting (January 2024) |
|  | There was very limited time to discuss this section of the agenda.The Alliance’s reaction to the Health Inequalities Innovation Fund money being paused was fed back to the board.  |
|  | AOB |
|  | None to discuss. |

Date of next meeting: **Tuesday 16 April 2024, 14:00 – 16:00**